

August 13, 2014
Regular Meeting

The Bellevue Municipal Utilities met in regular session on August 13, 2014 at 12:00 noon in the Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Boardmembers Ken Walsh, Lucy Zeimet and Barry Nudd, Superintendent Bob Ploessl and City Administrator Loras Herrig, Bellevue Community School Superintendent Tom Meyer and Jeff Bodenhofer from Alliance Water Resources

ABSENT: None

APPROVAL OF AGENDA

It was moved by Zeimet and seconded by Nudd to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

The Board reviewed the financial report with Herrig and Janet Callaghan. After review it was moved by Zeimet and seconded by Walsh to approve the Consent Agenda. Motion carried unanimously.

- A. Approve minutes of July 9, 2014 Regular Session
- B. Approve July Financial Reports
- C. Approve Bills and Claims as authorized
- D. Approve New Vendor Report

SUPERINTENDENT'S REPORT

Ploessl indicated that approximately 20% of the electric meters have been upgraded. The staff has just started doing the water meter upgrade. They are working on the transformer installation for Rockwell as the transformer should be arriving in the very near future. Ploessl spent a considerable amount of time working with Herrig on staffing issues for the Utilities. The new Utility truck has arrived.

COREY KETTMANN RESIGNATION

It was moved by Nudd and seconded by Walsh to accept the resignation of Corey Kettmann effective immediately. Motion carried unanimously.

RESOLUTION NO. 03-14UB ESTABLISHING A SALARY FOR PART-TIME WASTEWATER OPERATOR COREY KETTMANN

It was moved by Zeimet and seconded by Nudd to approve Resolution No. 03-14UB establishing a salary for Wastewater Operator Corey Kettmann. Motion carried unanimously.

RESOLUTION NO. 03-14UB

A RESOLUTION ESTABLISHING A SALARY FOR PART-TIME WASTEWATER OPERATOR COREY KETTMANN

WHEREAS, Corey Kettmann has resigned as Wastewater Superintendent, and

WHEREAS, it is mutually beneficial to have Corey Kettmann continue to work part-time for the Wastewater Department, and

WHEREAS, it is necessary to establish a part-time wage for Corey Kettmann

NOW, THEREFORE BE IT RESOLVED, that

Corey Kettmann will be paid \$20.00 per hour for part-time wages at the Bellevue Wastewater Facility

Passed and approved this _____ day of August, 2014.

Secretary

Chairman

TOM MEYER BELLEVUE COMMUNITY SCHOOLS

Mr. Meyer appeared before the Board to discuss the wastewater fee for the athletic field irrigation. This matter had been discussed in the past. Tom recently assumed the position of School Superintendent and would like to resolve this matter. Herrig recommended that the Board consider and approve Resolution No. 02-14UB Establishing Wastewater Rates for school athletic fields. It was moved by Zeimet and seconded by Nudd to approve Resolution No. 02-14UB Establishing Wastewater Rates for School Athletic Fields. Motion carried unanimously.

RESOLUTION NO. 02-14UB

A RESOLUTION ESTABLISHING WASTEWATER RATES FOR THE IRRIGATION OF SCHOOL ATHLETIC FIELDS

WHEREAS, the Bellevue Municipal Utility Board of Trustees is responsible for the operation of the Wastewater system in the City of Bellevue, and

WHEREAS, the management of the Wastewater system includes the responsibility of establishing a fair rate structure for all customers, and

WHEREAS, a request has been made by the Bellevue Community School System for payment relief on wastewater expense for irrigation (A copy of which is attached to this resolution) associated with use of athletic fields

NOW, THEREFORE BE IT RESOLVED that the following school wastewater rate is established:

1. Any school may request a reduced rate for wastewater fees on irrigation use and athletic field operation.
2. A separate meter will need to be installed to measure water use. All meter and installation expense is the responsibility of the customer.
3. The water from this meter can only be used for irrigation purposes and the activities related to the use of the athletic fields including but not limited to concessions and rest rooms.
4. Any usage of water from the designated meter will have a reduced wastewater rate equaling 50% of the normal wastewater rate.

This reduced rate is offered to provide for the safety of community athletes participating in athletic events in the City of Bellevue.

Passed and approved this _____ day of August, 2014.

Secretary

Chairman

The Board thanked Mr. Meyer for his efforts on resolving this issue. Superintendent Meyer thanked the Board for the excellent working relationship that exists between the School and the Utility Board.

WORKERS COMPENSATION/FUND BALANCE REPORT

Herrig reviewed two reports recently compiled for fiscal year end. The Board reviewed the information and thanked Herrig for the information.

STAFFING

Herrig and Ploessl reviewed current staffing needs with the Board. It was determined that the Board would not be interviewing for the Wastewater Position. The Board also instructed Herrig

to prepare a letter for the Department of Natural Resources that they would approve at their September 10th meeting.

The Board then discussed filling the Journeyman Lineman Position and agreed that they would review all the applicants and discuss this matter further at the September 10, 2014 meeting.

SALARY PLAN

Herrig presented a revised utility salary plan to the Board for their consideration. It was moved by Walsh and seconded by Zeimet to adopt the amended salary plan effective July 1, 2015. Motion carried unanimously.

SEPTEMBER MEETING DATE

The next meeting date will be September 10, 2014 at 12:00 noon.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Treas. State of Iowa	Sales Tax 7/1-15/2014	3965.00
Treas. State of Iowa	2 nd Qtr. Consumer Use Tax	306.00
Treas. State of Iowa	Sales Tax 6/16-30/2014	3058.00
Treas. State of Iowa	Sales Tax 7/16-31/2014	4451.00
IPAIT	Purchase Power	133082.68
Helen Daugherty	Memorial	100.00
The Herald Leader	Publication	78.54
U.S. Cellular	Cell Phone Service	323.73
Black Hills Energy	Elec./W.W. Gas Bills	1111.89
Medical Assoc. Health Ins.	Util. Health Ins.	8449.02
Till's Garage Inc.	Chev. 2015 Util. Truck	38127.00
Acco	Water Treatment Chemicals	328.70
Adam Toups	Service Deposit Refund	220.90
Altorfer Inc.	Scada Rep/Maint.	4402.42
Assurant Emp. Benefits	Util. Life Ins.	48.00
Bellevue Mun. Util.	Trsf. Funds to Elec. Cap Fund	15000.00
Bellevue Mun. Util.	Elec./W.W./Water Util. Bills	4538.61
Bellevue Sand & Gravel	Rockwell Proj. Exp.	215.86
Bender's Foods	W.W. Oper. Expense	14.96
Brett Ploessl	Reimbursement	213.99
Casey's General Store	Elec. Gas Purchases	444.89
Chuck Roling	Refrigerator Rebate	25.00
City of Bellevue	Util. Ofs. Trsf/Internet Chg.	28580.06
Denny Michels	Refrig./Dehumidifier Rebate	50.00

Don Mottet	Lighting Rebate	246.00
Doug Mangler	Service Deposit Refund	202.00
Electrical Eng. & Eqpt. Co.	W.W. Generator Expense	588.50
Hawkins Inc.	W.W. Operating Expense	480.80
Ia. Dept. of Nat. Resouces	W.W. Annual NPDES Permit	210.00
Ia. Dept. of Transportation	2015 Chev. Truck Sales Tax	1906.35
Iowa One Call	Water Locate Expense	70.20
Ia. Rural Water Assoc.	W.W. Training Expense	130.00
Ia. Utility Board	Fiscal Year Assessment	2180.00
J&R Supply Inc.	Water Hyd. Maint.	1362.50
Jeff Mueller	Clothes Washer Rebate	70.00
Jim Cavanaugh	Clothes Washer Rebate	35.00
Joan Jess	Air Conditioner Rebate	150.00
John Deere Financial	Brett Ploessl Clothing Allowance	119.97
Keystone Lab, Inc.	Outside Lab Testing	21.00
Kieffer Plbg. & Htg.	Elec. Operating Supplies	130.69
Kruser Septic Serv. Inc.	W.W. Collection Sys. Rep.	723.75
Lampe True Value	Water/W.W. Elec. Exp.	546.68
Larry Lampe	Rain Barrell Rebate	15.00
Mary Paul	Service Deposit Refund	279.07
Medical Assoc. Clinic	B.Ploessl/D.Kilburg Screening	39.00
Metering & Tech Sol.	Elec. Meters	6634.72
Michael Steffen	Service Deposit Refund	197.44
Pat Murphy	Service Deposit Refund	272.92
Petty Cash	Postage	133.97
QC Analytical Serv.	W.W. Outside Lab Testing	561.00
Roeder Brothers	Elec/W.W. Expense	222.76
Schmalz PreCast Concrete Mtg.	W.W. Collection Sys. Exp.	225.00
Shawn Smith	Service Deposit Refund	289.10
State Hygienic Lab	Outside Lab Testing	38.00
Story Kenworthy/Matt Parrott	W.W. Window Envelopes	86.03
The Car Wash	Elec/Wtr./W.W. Gas Purchase	997.95
The Herald Leader	Util. Publications	95.80
Till's Garage Inc.	W.W. Eqpt. Repair	480.05
U.S. Post Office	Stamps	269.50
U.S. Cellular	Cell Phone Service	252.16
Universal Elec.	Underground Elec. Constr.	1192.57
USA Blue Book	W.W. Lab Supplies	216.26
Velma Kilburg	Refrigerator Rebate	25.00
Verizon Wireless	CIPCO Monthly Access	14.32
Vue Media	Service Deposit Refund	154.90

Weber Paper Co.	Copy Paper	37.88
Wheeler World Inc.	Elec. Generator Exp.	944.08
Windstream	Elec./W.W. Phone Exp.	105.36
Zeimet's Garage Inc.	Elec. Eqpt. Repair	439.76
The Herald Leader	Util. Publications	242.55

ADJOURNMENT

There being no further business to come before the Board it was moved by Walsh and seconded by Zeimet to adjourn. Motion carried unanimously.

Secretary

Chairman